

**CATHOLIC FAMILY SERVICES OF DURHAM/  
SERVICES À LA FAMILLE CATHOLIQUES DE DURHAM**

**FINANCIAL STATEMENTS**

**MARCH 31, 2023**



**Smith  
Chappell  
Marsh  
Vilander LLP**

*H. Howard Smith, FCPA (Retired)  
Richard A. Chappell, CPA, CA (Retired)  
Deborah L. Marsh, CPA, CA  
Vesa K. Vilander, CPA, CA*

## INDEPENDENT AUDITOR'S REPORT

To the Members of  
**Catholic Family Services of Durham/Services à la famille catholiques de Durham:**  
OSHAWA, ONTARIO

### *Qualified Opinion*

We have audited the financial statements of Catholic Family Services of Durham/Services à la famille catholiques de Durham (the Organization), which comprise the statement of financial position as at March 31, 2023, and the statements of operations, changes in net assets and cash flows for the year then ended, and notes to the financial statements including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2023, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

### *Basis for Qualified Opinion*

In common with many charitable organizations, the Organization derives revenue from clients on a non-compulsory, fee-for-service basis as well as donations from the general public and fundraising, the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the Organization. Therefore, we were not able to determine whether any adjustments might be necessary to revenue, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2023 and 2022, current assets as at March 31, 2023 and 2022, and net assets as at April 1 and March 31 for both the 2023 and 2022 years.

We conducted our audits in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audits of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified opinion.

### *Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### *Auditor's Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

Oshawa, Ontario  
July 26, 2023

*Smith Chappell Maus Vilander LLP*  
**Chartered Professional Accountants  
Licensed Public Accountants**

**CATHOLIC FAMILY SERVICES OF DURHAM/  
SERVICES À LA FAMILLE CATHOLIQUES DE DURHAM**

**STATEMENT OF FINANCIAL POSITION**

**AS AT MARCH 31,**

**2023**

**2022**

<b>ASSETS</b>		
<b>Current</b>		
Cash	\$ 1,252,057	\$ 837,934
Accounts receivable	70,142	55,977
Prepaid expenses	<u>47,087</u>	<u>48,199</u>
	<b>1,369,286</b>	942,110
<b>Capital Assets - at net book value (Note 3)</b>	<b>3,046,428</b>	3,134,725
<b>Trust Receivable - Rose of Durham (Note 13)</b>	<u>237,771</u>	<u>306,984</u>
	<b><u>\$ 4,653,485</u></b>	<b><u>\$ 4,383,819</u></b>
<b>LIABILITIES</b>		
<b>Current</b>		
Accounts payable	\$ 126,101	\$ 148,469
Deferred revenues (Note 4)	930,161	221,426
Loan payable (Note 9)	100,000	150,000
Mortgage payable due within one year (Note 8)	<u>68,790</u>	<u>60,831</u>
	<b>1,225,052</b>	580,726
<b>Deferred Contributions Related to Capital Assets (Note 5)</b>	<b>1,420,904</b>	1,476,620
<b>Trust Liability - Rose of Durham (Note 13)</b>	<b>237,771</b>	306,984
<b>Long Term</b>		
Mortgage payable (Note 8)	<u>768,609</u>	<u>1,044,410</u>
	<b><u>3,652,336</u></b>	<b><u>3,408,740</u></b>
<b>NET ASSETS</b>		
<b>Invested in Capital Assets (Note 2)</b>	<b>688,125</b>	402,864
<b>Internally Restricted Funds (Note 2)</b>	<b>205,993</b>	452,961
<b>Unrestricted</b>	<u>107,031</u>	<u>119,254</u>
	<b><u>1,001,149</u></b>	<b><u>975,079</u></b>
	<b><u>\$ 4,653,485</u></b>	<b><u>\$ 4,383,819</u></b>

**APPROVED ON BEHALF OF THE BOARD:**

\_\_\_\_\_ Director

\_\_\_\_\_ Director

**CATHOLIC FAMILY SERVICES OF DURHAM/  
SERVICES À LA FAMILLE CATHOLIQUES DE DURHAM**

**STATEMENT OF OPERATIONS**

**FOR THE YEAR ENDED MARCH 31,**

**2023**

**2022**

**Revenue**

Ministry of Children, Community and Social Services	\$ 895,121	\$ 1,064,890
Catholic Charities of the Archdiocese of Toronto	955,372	729,989
Rental income	31,920	57,170
United Ways	20,000	19,000
Client fees	39,856	32,341
Donations and fundraising	176,458	80,754
Amortization of deferred contributions	55,716	55,716
Grants and other revenue	512,579	342,656
Interest	<u>10,027</u>	<u>18</u>
	<b><u>2,697,049</u></b>	<b><u>2,382,534</u></b>

**Expenses**

Salaries and benefits	1,860,338	1,353,818
Rent and occupancy costs	169,844	177,855
Purchased services	142,960	170,273
Office	95,565	82,648
Mortgage interest	29,086	42,975
Amortization	100,655	99,420
Fundraising	30,213	3,006
Agency dues and fees	15,880	13,861
Training and education	9,799	7,565
Program and project	229,497	365,271
Transportation	2,584	980
Advertising and promotion	<u>2,058</u>	<u>2,760</u>
	<b><u>2,688,479</u></b>	<b><u>2,320,432</u></b>

Excess of Revenue over Expenses

\$ **8,570**

\$ **62,102**

**CATHOLIC FAMILY SERVICES OF DURHAM/  
SERVICES À LA FAMILLE CATHOLIQUES DE DURHAM**

**STATEMENT OF CHANGES IN NET ASSETS**

**FOR THE YEAR ENDED MARCH 31,**

**2023**

**2022**

**Invested in Capital Assets**

Opening balance	\$ 402,864	\$ 351,969
Amortization	(100,655)	(99,420)
Purchase of capital assets	12,359	-
Amortization of deferred contributions related to capital assets	55,716	55,716
(Increase) decrease in mortgage and loan payable	<u>317,841</u>	<u>94,599</u>
Closing balance	<u>\$ 688,125</u>	<u>\$ 402,864</u>

**Internally Restricted Funds**

**Playground Fund**

Opening balance	\$ 15,400	\$ 14,000
Transfer (to) from operations	<u>(10,359)</u>	<u>1,400</u>
Closing balance	<u>\$ 5,041</u>	<u>\$ 15,400</u>

**Capital Donation Fund**

Opening balance	\$ 16,966	\$ 15,966
Transfer from operations	<u>-</u>	<u>1,000</u>
Closing balance	<u>\$ 16,966</u>	<u>\$ 16,966</u>

**Internally Restricted - Rose of Durham**

Opening balance	\$ 420,595	\$ -
Transfer from Rose of Durham (Note 13)	17,500	420,595
Transfer to operations	<u>(254,109)</u>	<u>-</u>
Closing balance	<u>\$ 183,986</u>	<u>\$ 420,595</u>
	<u>\$ 205,993</u>	<u>\$ 452,961</u>

**Unrestricted Net Assets**

Beginning of year	\$ 119,254	\$ 34,355
Excess of Revenue over Expenses	<u>8,570</u>	<u>62,102</u>
	127,824	96,457
Transfer to Invested in Capital Assets - net	(285,261)	(50,895)
Transfer from Rose of Durham (Note 13)	-	76,092
Transfer from Internally Restricted - Rose of Durham	254,109	-
Transfer to Playground Fund	10,359	(1,400)
Transfer to Capital Donation Fund	<u>-</u>	<u>(1,000)</u>
Closing balance	<u>\$ 107,031</u>	<u>\$ 119,254</u>

**CATHOLIC FAMILY SERVICES OF DURHAM/  
SERVICES À LA FAMILLE CATHOLIQUES DE DURHAM**

**STATEMENT OF CASH FLOWS**

**FOR THE YEAR ENDED MARCH 31,**

**2023**

**2022**

**Operating Activities**

Excess of Revenue over Expenses	\$ 8,570	\$ 62,102
Charges (credits) to income not involving cash		
Amortization	100,655	99,420
Amortization of deferred contributions	(55,716)	(55,716)
Provided from (used for) working capital (Note 10)	<u>673,315</u>	<u>(94,313)</u>
	<u>726,824</u>	<u>11,493</u>

**Financing Activities**

Increase (decrease) in loan payable	(50,000)	(50,000)
Increase (decrease) in mortgage payable	<u>(267,842)</u>	<u>(44,599)</u>
	<u>(317,842)</u>	<u>(94,599)</u>

**Investing Activities**

Additions to capital assets	(12,359)	-
Assets transferred from Rose of Durham (Note 13)	<u>17,500</u>	<u>496,687</u>
	<u>5,141</u>	<u>496,687</u>

**Increase In Cash**

**414,123**                      413,581

**Cash, beginning of period**

**837,934**                      424,353

**Cash, end of period**

**\$ 1,252,057**                      \$ 837,934

# CATHOLIC FAMILY SERVICES OF DURHAM/ SERVICES À LA FAMILLE CATHOLIQUES DE DURHAM

## NOTES TO FINANCIAL STATEMENTS

MARCH 31, 2023

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### 1. Nature of Business

Catholic Family Services of Durham/Services à la famille catholiques de Durham (the Organization) commenced operations in 1981 under the auspices of Catholic Charities of the Archdiocese of Toronto. The Organization was incorporated in 1983 in Ontario as a corporation without share capital. The mission of the Organization is to provide help, hope and healing to individuals, couples and families, regardless of beliefs, through evidence based clinical therapy, psycho-educational counselling and support. The Organization is a charitable organization in accordance with the Income Tax Act (Canada) and, as such, does not pay income taxes.

### 2. Summary of Significant Accounting Policies

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations and include the following significant accounting policies:

#### Revenue Recognition

The Organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable, if the amount to be received can be reasonably estimated and collection is reasonably assured.

Fundraising activities are recorded in the financial statements when the event is held.

Revenues from the Ministry of Children, Community and Social Services are reported based on the contracts.

Grants received from Catholic Charities and United Ways are reported based on the funding agreement.

Client fees are recognized when the services are provided.

Rental income is due and recognized at the beginning of each month for that month.

#### Capital Assets

Capital assets are recorded at cost and amortized on a straight-line basis over their average useful life. Computer hardware and software acquired are being amortized over three years, office furniture and equipment and playground equipment acquired are being amortized over ten years to better reflect their useful lives. The building at 707 Simcoe Street South, Oshawa, Ontario is being amortized over 30 years.

#### Invested in Capital Assets

This fund represents the net book value of capital assets (cost less accumulated amortization) less deferred contributions related to capital assets, loan payable and mortgage payable.

#### Internally Restricted Funds

The Playground Fund was established by the Board of Directors to accumulate funds donated for the building of a playground at the Oshawa site.

The Capital Donation Fund was established by the Board of Directors to accumulate funds donated for the purpose of addressing capital expenditures.

The Internally Restricted - Rose of Durham are funds received on the asset transfer from Rose of Durham which that Board of Directors set aside for the purchase or rental of capital property, including real estate, and cannot be used for ongoing operations without authorization from the Board.



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**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2023**

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**2. Summary of Significant Accounting Policies (continued)**

**Use of Estimates**

The preparation of financial statements in accordance with Canadian Accounting Standards for Not-for-Profit Organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenditures during the reporting period. Actual results may differ from those estimates.

**Contributed Goods and Services**

The Organization would not be able to carry out its activities without the services of the volunteers who donate a number of hours. The value of these hours has not been calculated by management and are not audited nor reflected in the financial statements.

Contributed goods are recorded at fair market value as part of revenue and expenditures when fair value can be reasonably estimated and when goods are used in the normal course of the Organization's operations and would otherwise have been purchased. Donated goods provided for fundraising purposes are not recognized in the financial statements.

**Cash and Cash Equivalents**

The Organization's policy is to disclose bank balances and term deposits under cash and cash equivalents.

**Financial Instruments**

*Measurement of financial instruments*

The Organization initially measures its financial assets at fair value.

The Organization subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in net income.

Financial assets measured at amortized cost include cash and accounts receivable.

Financial liabilities measured at amortized cost include accounts payable, government remittances payable, loan payable and mortgage payable.

The Organization has no financial assets measured at fair value.

*Impairment*

Financial assets measured at cost are reviewed annually to determine whether there are indicators of impairment. When there is an indication of impairment the amount of the write-down is recognized in net income. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

*Transaction costs*

The Organization recognizes its transaction costs in net income in the period incurred. However, financial instruments that will not be subsequently measured at fair value are adjusted by the transaction costs that are directly attributable to their origination, issuance or assumption.

**CATHOLIC FAMILY SERVICES OF DURHAM/  
SERVICES À LA FAMILLE CATHOLIQUES DE DURHAM**

**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2023**

**3. Capital Assets**

	<u>Cost</u>	<u>Accumulated Amortization</u>	<u>Net Book Value</u>	
			<u>2023</u>	<u>2022</u>
Land	\$ 500,000	\$ -	\$ 500,000	\$ 500,000
Building	2,982,699	447,394	2,535,305	2,634,725
Office furniture and equipment	2,374	2,374	-	-
Playground equipment	12,358	1,235	11,123	-
Computer hardware and software	<u>38,198</u>	<u>38,198</u>	<u>-</u>	<u>-</u>
	<u>\$ 3,535,629</u>	<u>\$ 489,201</u>	<u>\$ 3,046,428</u>	<u>\$ 3,134,725</u>

The land and building at 707 Simcoe Street South, Oshawa, Ontario have been purchased and renovated with significant funds provided by the Province of Ontario through the Ministry of Children, Community and Social Services, who have invested \$1,671,626 in 2017/2018 and 2018/2019 which represents a 48% interest in the property.

**4. Deferred Revenues**

Deferred revenues represent specific operating funding received in the current year that is related to the subsequent year.

	<u>2023</u>	<u>2022</u>
Opening balance	\$ 221,426	\$ 196,521
Received	896,051	188,697
Earned	<u>(187,316)</u>	<u>(163,792)</u>
Closing balance	<u>\$ 930,161</u>	<u>\$ 221,426</u>

**5. Deferred Contributions Related to Capital Assets**

Deferred contributions related to specific capital assets represent the unamortized amount of funds received for the purchase of capital assets. The amortization of capital contributions is recorded as revenue in the statement of operations on the same basis as the amortization expense related to these capital assets.

**6. Pension Costs and Obligations**

Substantially all of the employees are members of The Colleges of Applied Arts and Technology Pension Plan (CAAT) which is a multi-employer, defined benefit, contributory pension plan. All members are contributing to and earning a pension under CAAT's DBplus plan design. CAAT is accounted for as a defined contribution plan. For 2023, the employer contributions to the DB plan were \$104,755 (\$71,389 for 2022). These amounts are included in salaries and benefits in the statement of operations. The most recent valuation for financial reporting purposes completed by CAAT as of December 31, 2022 disclosed net assets available for benefits of \$18,192 million with pension obligations of \$14,101 million resulting in a surplus of \$4,091 million.

The most recent valuation as of January 1, 2023 showed that the DB Plan had a surplus on the going concern basis and was fully funded on a solvency basis.

**CATHOLIC FAMILY SERVICES OF DURHAM/  
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**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2023**

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**7. Commitments**

The Organization is committed to annual amounts under lease agreements with respect to the premises as follows:

2024	53,927
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**8. Mortgage Payable**

	<u>2023</u>	<u>2022</u>
Royal Bank of Canada, bearing interest at 3.00%, repayable in monthly payments of principal and interest of \$7,734.89, due December 23, 2024	\$ <u>837,399</u>	\$ <u>1,105,241</u>

Principal repayments over the next year are as follows:

2024	68,790
2025	768,609

Security pledged with the Royal Bank of Canada consists of a general security agreement on Accounts Receivable valued at \$57,691. In addition, the Royal Bank of Canada has a First Collateral Mortgage over the property located at 707 Simcoe Street South, Oshawa, Ontario of \$1,270,000. The carrying value of the real property is \$3,035,305.

**CATHOLIC FAMILY SERVICES OF DURHAM/  
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**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2023**

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**9. Loan Payable**

The loan payable represents an interest-free loan from Catholic Charities of the Archdiocese of Toronto and is due and payable on demand of the lender. Unless the lender makes a demand, the loan is repayable in two installments of \$50,000 on or before October 31 annually.

**10. Cash Provided From (Used For) Working Capital**

The net change in non-cash working capital balances related to operations is as follows:

	<u>2023</u>	<u>2022</u>
Accounts receivable	\$ (14,164)	\$ 20,945
Prepaid expenses	1,112	3,383
Accounts payable	(22,368)	(143,545)
Deferred revenues	<u>708,735</u>	<u>24,904</u>
	<u>\$ 673,315</u>	<u>\$ (94,313)</u>

**11. Financial Instruments**

Risks and concentrations

The Organization is exposed to various risks through its financial instruments. The following analysis provides a measure of the Organization's risk exposure and concentrations at March 31, 2023.

*Liquidity risk*

Liquidity risk is defined as the risk that the Organization may not be able to meet or settle its obligations as they become due. The Organization has taken steps to ensure that it will have sufficient working capital to meet its obligations.

*Credit risk*

Credit risk arises from the potential that counterparties including clients will fail to perform their obligations. The Organization is subject to credit risk through its receivables. Account monitoring procedures are utilized to minimize risk of loss.

*Interest rate risk*

Interest rate risk arises because of the fluctuation in interest rates. The Organization is subject to interest rate risk through their mortgage payable. The Organization monitors the current interest rate to ensure that their interest rates do not vary much from market rate.

**CATHOLIC FAMILY SERVICES OF DURHAM/  
SERVICES À LA FAMILLE CATHOLIQUES DE DURHAM**

**NOTES TO FINANCIAL STATEMENTS**

**MARCH 31, 2023**

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**12. Economic Dependence**

In common with other publicly funded agencies, the organization derives the majority of its revenue from the Province of Ontario. Further, the Province of Ontario through the Ministry of Children, Community and Social Services has an encumbrance on the property held in the name of the organization.

The organization also derives significant revenue from Catholic Charities of the Archdiocese of Toronto.

**13. Agreement with Rose of Durham**

Catholic Family Services of Durham/Services à la famille catholiques de Durham entered into an asset transfer agreement with Rose of Durham effective February 11, 2022. In fiscal 2022, Rose of Durham transferred to Catholic Family Services of Durham/Services à la famille catholiques de Durham its assets and liabilities associated with its operations and activities in the amount of \$496,687 with a holdback of \$306,984. Rose of Durham had outstanding transactions of \$69,213 in 2022-2023 bringing the holdback to \$237,771.